



# Mira Loma High School Parent Organizations



## MLHS IBPO Meeting Minutes October 21, 2020 | Zoom 6:30pm

### Attendance:

#### IB PO Board Members

Co-Presidents:	Sandra Caraway Christan Chittenden	<b>Other:</b> Zhen Dai
Vice President:	Hilary McLean	Benjamin Wang
Secretary:	Jennifer Z Lewis	Steven Yip
Co VPs of Dev.:	Sandra Caraway Christan Chittenden	Hayden Liu Roy Rubiono
<b>Committee Chairs:</b>		Stefanie Fricano
Hoods & Chords:	Jessica Cheong	XJ
<b>Staff &amp; faculty:</b>		Ying Guo
Principal:	Lynne Tracy	Yvonne Chen
IB Diploma:	Rochelle Jacks	

1. **Sandra Caraway calls meeting to order at 6:31 pm**
2. **Review / Approve August meeting minutes**
  - a. Motion made to approve September 2020 meeting minutes by Jennifer Z Lewis, seconded Christan Chittenden. Motion approved.
3. **Presidents Report** – Sandra Caraway / Christan Chittenden
  - a. Looking to do a donation mailer ASAP. The goal is between \$30-50,000.
4. **Principal's Report** – Lynne Tracy
  - a. For years IBPO has paid for half the Turnitin.com. fees. It was discovered that each school was paying a different price. SJUSD negotiated a low enough price that it can be covered by the MLHS budget. No \$ needed from IBPO for this line item.
  - b. Memorial Auditorium for 2021 graduation has been reserved for Mon. June 7<sup>th</sup> 3pm.
  - c. Spirit days next week.
  - d. Equity stakeholder meeting with district is next week.
  - e. Ticket booth, Snack bar & bathrooms are complete.
  - f. District has implemented CatapultEMS (emergency messaging system).
5. **IB Diploma Coordinator's Report** – Rochelle Jacks
  - a. See Rochelle Jacks report following these notes.
6. **Treasurer's Report** – Sandra Caraway
  - a. Account finally moved over to new board
7. **Vice President Development** – Sandra Caraway / Christan Chittenden
  - a. Looking for new parents to help with this!
  - b. Big day of giving November / December.



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## 8. Committee Reports (only listed committees with updates)

- a. Alumni breakfast update.
- b. Churchill update – fundraising is getting creative.
- c. College sessions under way. Will be posted on Mira Loma website.
- d. Senior dinner update. The Center is still reserved. Discussion about a plan B.

## 9. New Business

Next meeting November 18, 2020 6:30pm on ZOOM | Meeting adjourned at 7:21 pm



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## IBDP Coordinator Report IBPO 10/21

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21 October 2020 / 6:30 PM

Rochelle Jacks

### IB Diplomas May 2020 Testing Session

- 2020 Diplomas have been received from IB. We will be sending them out to 2020 Seniors by the end of October

### IB Exams May 2021

- Seated exams are still being planned for May 2021. Exploring site testing options
- IB Testing Period: 29 April - 9 May 2021

### IB Exams Registration

- Registration and payment process is largely complete..
  - 266 students registered for IB Exams.
  - Last year, 332 students were registered
- Confirmation/Financial Aid/Invoices sent via email 9/23. Students instructed to review and verify with signature via "KAMI" app in Google Drive
- Online payment system "School Bucks" Confusing for many, but functional thanks to Sandra Esparza-Hubbell

### Financial Assistance

- We are committed to provide approx. \$16,000 for financial assistance to ML students this year.
- Last year \$13,600 in financial assistance.
- May 2021-Less testing students, higher financial need

### Calendaring and Communication

- EE Rough Drafts (Seniors) are due today
- CAS/SA Open Office hours during lunch next week
- Academic Honesty Workshop Makeup will be scheduled 1st week of November
- Parent communication
  - Continuing to upload parents to MB
  - Updating the IB portion of the ML website